

Town of St. Germain

Parks & Recreation Committee

Monday, November 14, 2022

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	A		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm.
2.	Roll Call <ul style="list-style-type: none"> Establish a quorum 	Kalisa	A quorum was established. Kathy Kaltenbach was ill with Covid.
3.	Approval of past meeting minutes	Kalisa	Heather made a motion to accept the October meeting minutes as presented. Kalisa seconded the motion. All - aye
4.	Citizens comments		Citizen request – asked what the cost is to use the Workout Room. It costs \$35 to get a fob and when you return the fob, the money is refunded. To get a fob, please see June Vogel. The pickleball and tennis courts are all painted. There is also a pop-up pickleball net for use in the gymnasium.

Discussion/Action Items		Speaker	
1.	Fright Night Recap <ul style="list-style-type: none"> Document event 	Kalisa	The Committee will review the project plan created and give input to Lisa to update the plan to complete documentation of the event. Karen gave Lisa her notes to get started.
2.	Volleyball and Pickleball	Kalisa	Tabled
3.	Contact Information	Kalisa	Kalisa to send Lisa notes on where the Committee posted information on events to update all event plans.
4.	Finish Workout Room	Kalisa	Tabled
5.	Breakfast with Santa	Kalisa	Breakfast with Santa will be held 12/3/2022 from 8:00am-11:00am. Setup will be Friday, 12/2/2022 starting at 8:00am.

Plan to create a winter wonderland with several trees lit and decorated leading up to Santa. Need to be careful with the power draw as there is only 1 line coming into the building. Possibly use some generators to diffuse some of the power draw.

Breakfast will be donuts, applesauce, bananas, mini milks and juice boxes.

The children will be able to visit Santa, eat breakfast and decorate cookies. Aldi's has all sorts of Christmas sprinkles for use with decorating the cookies.

Ron Rhodes will be Santa again this year and will bring his own Santa chair.

Also considering a children's Christmas shopping area but it may not work this year as it is running late to get gifts.

Planning is underway with the following:

Lion's team

- Answer letters from Santa Claus
- Serve hot chocolate
- Will have 8-9 people willing to work the event
- Encourage Camp's to keep the Santa mailbox up at their store until 12/10 to encourage more children to write to Santa
- Provide approximately 10 blowups for the Committee to use

Kalisa

- Has a drop box that can be decorated and used for the Santa mailbox
- Finalize with Western Connection Ranch on doing horse drawn sleigh rides for \$450
- Touch base with the Thrift Store on Christmas decorations
- Follow up with June on poles she uses for voting. The poles will be decorated and used for lines for food and sleigh rides.
- Purchase wipes

Lisa

			<ul style="list-style-type: none"> • Complete the Medford request form by 11/15 – need applesauce, bananas, juice boxes and mini milks • Have June order 10 ea. green and red flat sheets (twin size) • Follow up on sheet batting or white sheets for walkway to Santa • Contact Devin Lloyd regarding taking pictures for children with Santa <p>Karen</p> <ul style="list-style-type: none"> • Follow up on SavMore donuts (300) • Cookies to decorate (200) <p>Heather</p> <ul style="list-style-type: none"> • Print the letters • Make up a poster with instructions for the mailbox • Check with Oriental Trading Company on the cost of candy Canes and small craft • Look for tie bags (250) (Santa to hand out the bags) • Be an elf the day of the event
--	--	--	--

New Business		Speaker	Minutes
1.			Nothing more added
2.	To Do	Kalisa	Tabled

Closing		Speaker	Minutes
1.	Discussion on other parks and recreation needs in town	Kalisa	The snowmobile route across the Veterans area will not be changed. This will impact the Veterans area and possibly damage the new trees, etc. Kalisa will bring this issue up at the Town Board meeting tonight.
2.	Next meeting <ul style="list-style-type: none"> • Monday, December 12 @ 1:00pm • Room 4 Community Center 		
3.	Adjournment		Kalisa adjourned the meeting at 2:19pm.

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget.

			It was determined that we need 2-3 tables as well as some benches at the playground.
X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Parks & Recreation Committee.
X3	Explore potential grants	Lisa	Begin reviewing potential grants for interactive playground, scoreboard replacement and skatepark renovation. Will begin after 11/1/2022.
X4	Events Book	Kalisa/Lisa	Began creating some events schedules for Halloween and Christmas children's events. Need to review and discuss with full committee.